

AGM

To all Members of the
Chemical Engineering Technical Division, IEM
32nd Annual General Meeting

Notice is hereby given that the 32nd Annual General Meeting of the Chemical Engineering Technical Division, IEM (CETD) is scheduled on **6 October 2018 (Saturday)** from **11.00 a.m. to 1.00 p.m.**, at **Auditorium Tan Sri Prof. Chin Fung Kee, Third Floor, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

AGENDA

1. Opening Address by the Chairman of the Session 2017/2018.
2. Confirmation of Minutes of the 31st Annual General Meeting held on 9th October 2017.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2017/2018.
5. To receive and adopt the Financial Statement for the year ending 31st December 2017.
6. Election of the New Office Bearers for the Session 2018/2019.
7. Address by the Chairman for Session 2018/2019.
8. Any Other Business.

BEM Approved CPD Hours: 2
Ref. No.: IEM18/HQ/348/AGM

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Dr Lee Tin Sin
Chairman, Chemical Engineering Technical Division, IEM
Session 2017/2018

(Note: The AGM would be held in conjunction with a Talk starting at 9.00 a.m. at Wisma IEM, PJ)

DONATIONS TO IEM NEW BUILDING

Members are urged to consider donating generously towards the IEM Building Fund.
All contributions are deeply appreciated.

CPD HOURS CONFIRMATION

Name of Members :

M'Ship No. :

Signature :